

No Objection Certificate for Transportation of Mortal Remains.

(A) Overview:

If the next of kin wishes to transport the mortal remains of a deceased Indian national or **a foreign national with valid OCI/PIO card** at the time of death to India for funeral / last rites, a No Objection Certificate (NOC) can be issued by the Consulate General of India, Birmingham. Before issuance of this NOC, next of kin of the deceased have to complete certain formalities with local government authorities; they must also appoint a Funeral Director/ Undertaker to complete other required formalities for transportation of the dead body. For this service, applicants or the appointed funeral director have to apply in person to the CGI, Birmingham.

(B) Registration on eCARE Web Portal:

It is mandatory for the appointed Funeral Director/Undertaker or Next of Kin of the deceased to register at eCARE Web Portal which is aimed at integrating all stakeholders on a single all-in-one interface, including the consignee, Airport Health Organizations (APHOs) and airlines. The portal facilitates smooth and timely clearance of documents with automated periodic alerts and live status tracking. The details are as under:

E-Clearance for Afterlife Remains (eCARE) portal:

For more Information, please visit: <https://ecare.mohfw.gov.in>

Click here for: **e-CARE Information Banner** (e-CARE Awareness.pdf)

Click here for: **e-CARE User Manual** -
https://ecare.mohfw.gov.in/assets/eCARE_User_Manual.pdf

Click here for: **e-CARE FAQ** -
[https://ecare.mohfw.gov.in/assets/faq/FAQ%20e-CARE\(V-2\).pdf](https://ecare.mohfw.gov.in/assets/faq/FAQ%20e-CARE(V-2).pdf)

- a) Death of an Indian national should be registered with the Consulate General of India by the next of kin of the deceased by submitting the death certificate and last held Indian passport of the deceased. Form for death registration is available at the link 'Forms for Consular Services'; <https://cgibirmingham.gov.in/page/display/68/101> ; it is also available at our Consular counter.
- b) Next of Kin or Funeral Director/Undertaker (if authorized by next of kin/relative(s) /family member(s)) may complete the formalities.

(C) Documents Required:

- a) **Online Appointment:** Once the online uploaded documents are scrutinised and verification done by the Consulate General of India , Birmingham, **applicant needs to choose an appointment date through user dashboard on eSewa portal and secure online appointment for consular service before visit in-person** to submit the document for requested consular services. In case of an emergency, please email to inf.birmingham@mea.gov.in
- b) Dully filled Miscellaneous Application form with one recent passport size photograph (preferably 2"X2") affixed. For Miscellaneous Application Form please visit the link 'Forms for Consular Services - <https://cgibirmingham.gov.in/page/display/68/101>
- c) In case applicant/ informant is Indian Passport Holder: Valid passport in original and one set of self-attested copy of first two and last two pages of the passport and the page (s) containing passport officer's observation(s) (if any).
- d) In case applicant/ informant is Other Passport Holders: Valid passport in original and one set of self-attested copy of the passport page(s) containing personal particulars of the passport holder.
- e) Address Proof: Any of the following self-attested documents viz. copy of utility bill (telephone bill/electricity bill/gas bill/water bill or Council Tax bill) or Driving License or lease deed of residence etc. where the applicant's UK address is clearly mentioned, should be provided.
- f) Letter from Funeral Director/ Undertaker taking responsibility for Completion of all the required documentation/ formalities, transportation of the body to final destination, contacting the next of kin/relatives/family members of the deceased and informing them about the exact date and time of arrival of the body in India.
- g) Death Certificate (of the deceased) issued by the relevant local authority in original and its photocopy.
- h) Coroner's Out of England Order in original and it's photocopy.
- i) Doctor's/Pathologist Free from Infection Certificate in original and it's photocopy.
- j) Embalming certificate from the Funeral Director/Undertaker in original and it's photocopy.

- k) Certificate from the Funeral Director/ Undertaker confirming that the mortal remains (Dead body) is packed/sealed in accordance with international regulations.
- l) Flight details and name, address, telephone number etc. of the consignee in India.
- m) Original Passport of the deceased for cancellation in case the deceased was an Indian Passport holder.
- n) Original OCI/ PIO card for cancellation if the deceased was foreigner holding OCI/ PIO card.
- o) If a person accompanies the mortal remains (body) to India, photocopies of the passport page (s) containing personal particulars of the person who accompanies the body to its final destination in India with a written request from him/ her undertaking full responsibility for transportation of the body. If the person who accompanies the body to India or collects the body in India is not a relative of the deceased, the next of kin/a relative/a family member of the deceased must convey his/her notarized consent / Undertaking by fax/scan copy via email to the Consular Section of the Consulate General of India for transportation of the body to India through the authorized person.
- p) **If the body is transported without any escort**, an Affidavit from next of kin/relative(s)/family member(s) taking full responsibility for collecting the body at the airport in India along with photocopy of passport or any other photo identity document in respect of the next of kin/ relative (s)/ family member(s), needs to be furnished.
- q) **The appointed Funeral Director/Undertaker or Next of Kin of the deceased is required to register at the eCARE Web Portal. The following documents shall be uploaded on eCARE Portal by Funeral Director/Undertaker or Next of Kin of the deceased for clearing a mortal remains (dead body):**
 - r) Embalming Certificate
 - s) Death certificate
 - t) NOC from Indian Embassy
 - u) Cancelled copy of Passport
 - v) Certificate of packaging of Human Remains as per WHO guidelines
 - w) [Optional] Certificate or endorsement by the consignee
 - x) [Optional] Supporting Documents (Medical History or others when requested)

All the above documents (in original) shall be sent along with the mortal remains (dead body) for public health clearance at the Indian airport.

- y) **Fee: £0.00 (Gratis)** if the deceased was an Indian Passport Holder and if the deceased was other than Indian Passport Holder/Foreign Passport holder, **fees will be £16.00. (Pounds Sixteen Only). The fees will be accepted in CASH only**, Credit/Debit card or other banking instrument will **NOT** be accepted.
- z) **Processing Time:** Normally, Same Day.

(D) **Checklist of documents to be submitted:**

CHECKLIST/ ORDER OF DOCUMENTS FOR Transportation of Mortal Remains (Human Dead Body) to India (TMR):

- a) **Online Appointment:** Once the online uploaded documents are scrutinised and verification done by the Consulate General of India, Birmingham, **applicant needs to choose an appointment date through user dashboard on eSewa portal and secure online appointment for consular service before visit in-person** to submit the document for requested consular services. In case of an emergency, please email to inf.birmingham@mea.gov.in
- b) Miscellaneous service form duly signed with one passport sized photograph (preferably 2"X2") on top and right-hand side of the form. Link - <https://cgibirmingham.gov.in/page/display/68/101>
- c) Original and one copy of applicant's valid passport (Copy must be self-attested).
- d) If applicant is Indian Passport holder, copy of first two pages and last two pages of the Passport duly self-attested.
- e) Original and one copy proof of address applicant.
- f) Letter from the funeral director/undertaker confirming that the mortal remains is packed/sealed in accordance with international regulations.
- g) **Death Certificate (of the deceased)** issued by the relevant local authority in original and its photocopy.
- h) **Coroner's Out of England Order** in original and its photocopy.
- i) **Doctor's/Pathologist Free from Infection Certificate** in original and its photocopy.

- j) **Embalming certificate** from the Funeral Director/Undertaker in original and its photocopy.
- k) **Flight details** and name, address, telephone number etc. of the consignee in India.
- l) **Original Passport of the deceased** (for cancellation in case of Indian Passport holder) or, **Original OCI/PIO card** (for cancellation if the deceased had obtained any of these cards).
- m) Undertaking from the person who escort the mortal remains.
- n) Notarized affidavit from the next of kin (NoK) who will receive the mortal remains in India, if Next of Kin is in the UK and flying with or before transporting mortal remains; notarized affidavit from the UK.

Please Note:

- **The above are the general mandatory requirements. The applicant may be advised to submit some more documents, after scrutiny of the application and documents at the Consular Section, on a case-to-case basis.**

(E) **Procedure (How to apply on eSewa portal):**

Please refer list of documents required mentioned above for transport the mortal remains of a deceased Indian national or a foreign national with valid OCI/PIO card before starting the process to register and upload the listed documents on the eSewa (eCCSS) portal, it is mandatory for the applicant to register on the below mentioned eCCSS portal **before in-person visit to the CGI, Birmingham to submit and sign the documents before the consular officer.**

Once you are ready with all required document to apply for Consular Service, please click on below mentioned link and the system will redirect you to eCCSS portal:

<https://indianconsularservices.mea.gov.in/consularServices/>

Please check the required documents, fees, etc. for particular Consular service without registering on eCCSS portal. Once you are sure that you would like to avail particular consular service please follow the below steps.

- Signup and create your account using the New User Tab.

- Activate your account using OTP received on your registered email ID.
- Please login into your account and apply for the required service.
- Users can also avail multiple services with the same account.
- After selection of the service, please **upload the necessary documents** on eCCSS portal, link:
<https://indianconsularservices.mea.gov.in/consularServices/>
- **All the documents to be uploaded on the eSewa portal must of size less than 200 KB and in required format (pdf/jpeg/any other if required).**
- On successful submission of the documents, an electronic acknowledgment will be generated, which the applicant can print after logging in to his/her account.
- After scrutiny of the documents by the Mission, the applicant will receive confirmation for payment of fees, which can be seen in the dashboard of his/her account.
- **Appointment:** After scrutinizing the application by the Mission, the applicant needs to **choose an appointment date for document/fee collection through user dashboard on eSewa portal** and secure online appointment for consular service before visit Consulate General of India, Birmingham in-person with all original and copies of documents to submit and sign before the consular officer at the Consular Counter, CGI, Birmingham for requested consular services. In case of an emergency, applicant/an appointed Funeral Director can send email request for an appointment at: inf.birmingham@mea.gov.in
- The applicant has to check the status of the application periodically through user dashboard on eSewa portal.
- **Fees:** When the applicant visit the CGI, Birmingham in-person with prior appointment, he/she needs to bring all original and copies of supporting document as mentioned in service-wise document list., specified fees must be paid **in CASH** only at the Consular Counter, CGI, Birmingham. Personal Cheques, Credit or Debit Cards or any other Banking Instruments will not be accepted. Please try to tender exact fee amount. All fees are non-refundable.
- For any technical help (e.g. issues like sign up, log in), the user can mail to eSewa support email ID (support-eccss@nic.in). However, for any non-technical help (e.g. sending of documents/ appointment availability, list of

required documents, service/application status etc.), the consular office of the Mission should be contacted by email to inf.birmingham@mea.gov.in

- The Mission reserves the right to reject attestation of documents, if the contents are considered objectionable or contrary to the Rules.

The original copies of the documents will be matched and verified with the uploaded documents before providing consular service to the applicant.

[Apply for Miscellaneous Consular services](#) eCCSS portal:

<https://indianconsularservices.mea.gov.in/consularServices/> (please click here)

Please note: CGI, Birmingham has no agents for rendering these services and applicants.